



**BOARD OF EDUCATION - BUILDINGS AND GROUNDS COMMITTEE MEETING
MINUTES OF TUESDAY, APRIL 5, 2022
CONNOR SHAW CENTER - CONFERENCE ROOM**

CALL TO ORDER:

At 8:30 a.m., President Robinson called the Buildings and Grounds Committee meeting to order and requested all present to please stand and recite the Pledge of Allegiance. Mrs. Cuculich took roll call of all Committee members present, and the following member answered aye (1) Mrs. Tara Robinson. Mr. Rick Uthe was absent for the April 5, 2022 Buildings and Grounds Committee Meeting.

ALSO PRESENT:

Mr. Steve Stein, Mr. Trevor Moore, Mr. Dave Osborne, Mr. Chris Crawford and Mrs. Cathy Cuculich, reporter.

VISITORS' SIGN IN LOG:

No visitors signed in to speak.

ACCEPTANCE OF PRIOR COMMITTEE MEETING MINUTES:

President Robinson approved and accepted the Buildings and Grounds Committee meeting of February 1, 2022.

FOR DISCUSSION:

PHS UPDATES:

Exterior Lighting:

Mr. Osborne reported that PHS exterior lighting (pole lights) have been changed to LEDs and we do have the LED wall packs and we will be installing them. Everyone agreed that the new LED lighting is much brighter and really makes a difference at the high school. Mr. Stein inquired about the globe lights at the front drive. Mr. Osborne replied that I do not think they have done anything with those globe lights. Mr. Osborne stated that he will reach out to them and ask what can be done and if they can be changed to LEDs.

Reflective Window Film:

Mr. Osborne discussed with the Committee - the installation of the reflective window film on the front windows of the Commons area. Right now if it is sunny day - the sun can heat up the entire commons area. Mr. Osborne said that he has received two quotes that he presented to the Committee - one from TintToU, and one from Hardt and Associates, Inc. TintToU provided samples of the tint that they have available for installation and also made a recommendation of what film to use. The Committee was comfortable with either company for the tint installation - but Mr. Moore added that TintToU had a 10 year warranty on their product and installation. Mr. Stein asked Mr. Osborne to contact Hardt and Associates to see if they can provide also a warranty and samples of their reflective film. Mr. Osborne replied that he will contact Hardt to ask about a warranty and added that TintToU will install a sample 4x4 sheet of their reflective window film on the commons' window for us to see.

Asphalt Patching:

Mr. Chris Crawford reported and discussed with the Committee, that he has received quotes from three paving companies for the PHS repair, PIC path install and PJHS seal and catch basin repair. In their discussion, the Committee stated that the PHS repair and patching is in dire need of the repair and patching and should be done as a summer project this year. PJHS and PIC can wait but will also need to be done. Mr. Crawford stated that he is familiar with one of the paving companies, Rose Paving and their workmanship.

PJHS UPDATES:

Final PJHS Electricity Capacity Study:

Mr. Osborne and Mr. Crawford reported to the Committee that we have received from Milles Engineering Group, PJHS' Electricity Capacity Study. The Study contains two options. Option 1 is updating the electrical at PJHS to install 15 additional air conditioners and Option 2 is updating the electrical at PJHS for the installation of central air conditioning. The Committee discussed the two options that were presented to them for PJHS. Option 1 is the cheapest and most immediate solution. If we choose Option 1 - most of the wiring can be used down the road if we decide to go with central air conditioning for PJHS. The Committee asked if Chris can reach out to Milles and see if they can come out and see what can be done before or after asbestos abatement, and have these air conditioning units installed prior to students returning in mid-August. Mr. Stein also asked if Chris can reach out to our architects too.

Buildings and Grounds Office:

Mr. Crawford discussed with the Committee - having a small office built at the shop for him. Chris reported to the Committee that he would like a space when he is working on his computer or when he is entering data for the new maintenance software at the shop but there is too much going on around him to get anything done. He just needs a small freestanding office to concentrate when he is working on his computer. Chris has talked to the Bill Judge Industrial Arts Teacher at the high school and Bill is interested in building a small free standing office for him.

"U" Lot Sealcoating:

The Committee discussed the sealcoating at the "U" lot at PJHS. Mr. Osborne reported that the seal coating was done approximately three years ago - which was a project that was bid out to Tenco. Mr. Stein wanted Mr. Crawford to call the architect and informed him of the issue of cracking at PJHS' "U" and explain that the project was just completed three years ago.

PIC UPDATES:

Possible Walkway Addition:

The Committee discussed putting in an asphalt path at PIC. Right now there is no path on either side of PIC. Essentially it is needed for staff, students or students with a disability to get to the back of the school. The plan for path would be a 7 to 8 feet wide asphalt path. Also, the installation of a path would make it easier for the maintenance department to get to back of the school for plowing - the path would be wide enough to have the Kubota get to the back of the school. In the past, maintenance would bring snow blowers and shovels to the back to clear the snow.

Cabinets and Countertops (PIC and PES):

Mr. Crawford discussed with the Committee the non-functioning sinks and toilets at PIC. Mr. Crawford reported that he has been out to PIC to see what is happening with some of sinks and toilets that have not working and Chris did some discovered that they are pushing up sand - which means somewhere there is a crack in the drain pipe. The best solution is to remove the non-functioning toilets and then make the room into a closet - and to plug up the non-functioning sinks and put countertops over them. Also, there are cabinets that will need to be replaced at PES and PIC. Mr. Crawford has talked to Mr. Judge and they can construct the cabinets needed for PES and PIC. This project can possibly done over winter break.

CSC UPDATES:

Parking Lot Paving:

The Committee discussed the upcoming 2022 summer project of the repaving the CSC parking lot. Bids for this project are due on Thursday, April 7th at 2:00 p.m.

Elevator:

Mr. Osborne and Mr. Crawford discussed with the Committee, the condition of the CSC elevator. Mr. Osborne stated - right now the elevator is in a dormant state.

Mr. Osborne said that he does have an elevator company (DCR Elevators) coming out on Thursday of this week to inspect and see what repairs will be needed to get the elevator up and running again at CSC. DCR Elevators will be sending Dave a quote for the elevator repairs.

Summer Painting Projects:

Mr. Crawford presented and discussed the painting schedule for PES, PIC for this summer.

Tuck Pointing and Lintel Maintenance:

Mr. Crawford reported and discussed with the Committee his findings regarding tuck pointing and lintel maintenance at all of the buildings. Mr. Crawford will put together a schedule of tuck pointing and lintel maintenance for all of the buildings from highest priority to the lowest.

Plans to make all Schools “Keyed Alike” Inside:

Mr. Crawford and Mr. Osborne discussed having the buildings internal rooms are keyed alike. Mr. Crawford reported to the Committee that having the schools internal rooms keyed alike -should be done for reasons of security, safety and ADA compliance.

Sidewalk Repairs:

Mr. Crawford discussed sidewalk repairs that will need to be done at PES, PIC and PJHS. PES and PJHS should be addressed sooner than later because some of the sidewalks are heaved and cracked. PJHS should be done this summer due to the heavy traffic at the junior high.

Updated Architect Agreement:

Mr. Trevor Moore presented and discussed with the Committee the updated agreement between our Architects (Healy, Bender, Patton and Been, Ltd) and the District. Mr. Moore ask if all the Board is in agreement can be approved and adopted at the April 18th regular board meeting.

2023 Asbestos Abatement Plans (PES and PIC):

The Committee discussed the remaining asbestos abatements projects that need to be completed in 2023 at PES and PIC.

ADJOURNMENT:

At 10:15 a.m. Mrs. Robinson moved to adjourn the Buildings and Grounds Committee Meeting of April 5, 2022. Mr. Uthe was absent for the Buildings and Grounds Committee Meeting of April 5th.



Tara Robinson, President



Cathy Cuculich, Reporter